



April 8, 2024 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mr. Gregory Brumagin | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Dr. Andy Pushchak | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund](#): \$10,488,736.22

[Capital Projects](#): \$384,655.29

[Cafeteria](#): \$750,281.22

B. Bills

[Exhibit A1](#) Checks Already Written: \$54,277.72

[Exhibit C1](#) Capital Project Fund Bills: \$5,866.00

[Exhibit D](#) SHS Activity Fund Report: \$91,675.47

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (I) ARP ESSER Health and Safety Plan Bi-Annual Review

- To approve the [District ARP ESSER Health and Safety Plan](#) as outlined

VII. Finance – Dr. Andy Pushchak

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.
 - \$175,000 from Unassigned Fund Balance to the Committed Fund for WAEC Booster Pump and Generator addition.

F – 2 (I) Budgetary Amendments

- To approve the following budgetary amendments as outlined.

F – 3 (I) Adoption of the Proposed Final General Fund Budget for 2024 – 2025

- To approve the adoption of the Proposed Final General Fund Budget for 2024 – 2025 in the amount of \$30,319,069 to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2024-2025 on April 15, 2024. A copy of the said budget in the amount of \$30,319,069 is open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 17, 2024, 7:00 p.m. at the Wattsburg Area School District Elementary Center.

VIII. **Building and Grounds – Mr. Brian Young**

B – 1 (I) Utilization of School Facilities

- To approve the use of Seneca High School Auditorium, Cafeteria/Dining Room by the Greenfield Township Volunteer Fire Company on June 22, 2024 from 7:00 a.m. – 4:00 p.m. at an estimated cost of \$98.68.

B – 2 (I) WAEC Water Booster Pump and Generator Installation

- To approve the replacement and upgrade of the [water booster pump and installation of new natural gas backup generator](#) at the elementary center as outlined.

B – 3 (I) Waste Water and Water Facilities

- To approve the [waste water and water facilities](#) service as outlined.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve ___ as additions to the ESS Substitute List

P – 2 (I) Service Personnel Substitute List

- To approve ___ as an addition to the Service Personnel Substitute List.

P – 3 (I) Resignations

- To accept the following resignations:
 - Kristen Edwards, grade 6 teacher, effective June 8, 2024.

P – 4 (I) Appointments

- To approve the following appointments:
 - Bretton Smith as Social Studies teacher at Seneca High School effective the 2024-2025 school year.
 - Kayleigh Salisbury as Educational Support Aide, 7 hours/day, 180 days/year effective April 9, 2024.
 - Carl Bahm as cook, class B, 6.5 hours/day, 180 days/year effective April 9, 2024.
 - Cassidy Hall as elementary teacher at Bachelors, step 2 effective the 2024-2025 school year.

P – 5 (I) ESY Aide Appointments

- To approve the following Extended School Year aide appointments July 16 – August 8, 2024:
 - Jerry Adamus
 - Samantha Davis
 - Jennifer Morgason
 - Erin Urbaniak
 - Kayla Ballew
 - Michele Hewel
 - Mike Pettinato
 - Jill Pence (Med Assistant)
 - Cara Connolly
 - Dorene Johnston
 - Sarah Sheehan

P – 6 (I) Leave Requests

- To approve Intermittent Family Medical Leave for Haley Ottaway beginning April 4, 2024.

P – 7 (I) Conference Requests

- To approve Krista Wehan, Hillary Barboni, and Chris Paris to attend the From Bricks to Belonging on May 14-15, 2024 in Erie, PA at an estimated cost of \$69.16. Funds from Travel.

P – 8 (I) WASD Organizational Chart

- To approve the [Wattsburg Area School District Organizational Chart](#) as outlined.

X. **Policy – Mrs. Britni Burlingham**

PL – 1 (I) First Reading of Policies

[Executive Summary](#)

- To approve the first reading of the following policies:
 - [200. Enrollment of Students](#)
 - [202. Eligibility of Nonresident Students](#)
 - [217. Graduation](#)
 - [252. Student Acceptable Use of Internet, Computers and Network Resources](#)
 - [254. Educational Opportunity for Military Children](#)
 - [810. Transportation](#)
 - [815. Employee Acceptable Use of Internet, Computers and Network Resources](#)
 - [819. Suicide Awareness, Prevention and Response](#)

XI. **Curriculum – Mr. Steve Morvay**

C – 1 (I) Seneca High School Textbooks

- To approve the adoption of [School to Career](#) (12th edition), Hutchison, B. (2023) and [Psychology in Everyday Life](#) (6th edition), Copyright 2023 as outlined.

C – 2 (I) Mercyhurst University Affiliation Agreement

- To approve the [affiliation agreement for academic field experience](#) between WASD and Mercyhurst University as outlined.

C – 3 (I) Final Third-Party Contractor Agreement for Title I Services

- To approve the [Final Third-Party Contractor Agreement for Title I Services](#) for 2023-2024 school year as outlined.

C – 4 (I) Barber National Institute Linkage Agreement

- To approve the [linkage agreement](#) between the Barber National Institute and Wattsburg Area School District as outlined

XII. **Technology – Mr. Jesse Williams**

TE-1 (I) District Website

- To approve services for website redesign with EMS LINQ Connecting the K-12 Community.

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (I) Volunteer List

- To approve John Devine, Alicia Staaf, and Brian Staaf as additions to the WASD Volunteer List.

AE – 2 (I) Extra-Curricular Appointments

- To approve the following extra-curricular appointments:
 - Katie Berlin as Assistant Band Director at Step 1, effective April 19, 2024.
 - Steve O'Donnell as Drama Club Advisor effective April 3, 2024.
 - Tim Malinowski as A.P. Club Advisor effective April 3, 2024.

AE – 3 (I) Extra-Curricular Resignation

- To accept the resignation of Courtney Shumac as stage director effective April 3, 2024.

XV. **Miscellaneous**

M – 1 (I) Board Doc Agreement

- To approve the [agreement for Board Docs](#) for management of Board meeting agendas, minutes, and document archiving.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**